



CJUS 2100.900.950
Crime and Justice in the United States
College of Health and Public Service
University of North Texas
Summer 2020

COURSE INFORMATION

Professor Contact Information

PROFESSOR: Dr. Haley Zettler
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Course Pre-requisites, Co-requisites, and/or Other Restrictions

- None.

Materials – Text, Readings, Supplementary Readings

-Required materials

Lab, S. P., Williams, M. R., Holcomb, J. E., Burek, M. W., King, W. R., & Buerger, M. E. (2018). *Criminal Justice: The Essentials*. 5th Edition. Oxford University Press. ISBN-13: 978-0190855871.

- Required readings

See course calendar.

Course Description

This course examines the societal responses to people and organizations that violate criminal codes; discusses the history, development, organization and philosophy of the justice process; and analyzes the complex inter-relationships between the major components of the criminal justice system (i.e., police, courts, and corrections).

Course Objectives

Upon successful completion of the course, students should be able to:

1. Identify the major agencies, procedures, personnel, and decision-making points, in the criminal justice system.
2. Define fundamental terms and concepts in the law and social science.
3. Understand and discuss practitioner use of discretion in criminal justice.
4. Discuss significant problems and issues found in each subsystem of criminal justice. 5. Describe significant impacts of the rule of law on the police, the courts, and corrections.
5. Identify the basic causes of crime.
6. Define the various types of law to include case law, procedural law, statutory law, civil law, administrative law, and criminal law.
7. Differentiate the roles of federal, state, and local police agencies.
8. Describe State and Federal court structures.
9. Summarize reasons for and against various criminal sanctions

10. Identify the purposes for probation, parole, intermediate sanctions, and institutional corrections.
11. Identify and describe contemporary issues confronting the criminal justice system.

How the Course is Organized

This course will take place completely online through Canvas. The course is composed of several modules. Each module contains the relevant chapter outlines as well as other supplementary material as needed. Note not all modules will contain supplementary materials or require extra reading beyond the textbook. The students will also participate in five (5) discussions through Canvas during the course. The students will also take four (4) module quizzes.

What Should Students Do First?

Once you have read this syllabus, go to the “Start Here” module and complete the “Introduction Discussion.” Once you have responded to this post, you can move on to the first module.

How Students Should Proceed Each Week for Class Activities

At the beginning of each week, the student should refer to the course schedule (see below) for their reading assignment for that week. After completing each reading assignment in its entirety, the student should open the corresponding module and study the notes. As noted on the course calendar, three times throughout the semester the student will have a discussion post to complete. They will respond to material that is pertinent to the theme of the course that week, and then respond to one of their peers’ posts. The textbook chapters and the online modules will help you complete the discussion posts for each week and satisfy all learning objectives. During the semester, the students will engage in participant-observation research. The textbook chapters and online modules will assist the students in this task as well.

COURSE REQUIREMENTS

This course is made up of a series of assignments and assessments to assist you in achieving the course learning objectives. Each week you will work on various combinations of readings, discussions, and quizzes. Modules will become available students each week corresponding to the course calendar. Students can expect their grades and feedback to be released to them within 3 business days. There are a total of **400** points that can be earned in this class. The grading policy along with other class requirements is presented below.

Grading Scale:

360-400 points=A
320-359 points=B
280-319 points=C
240-279 points=D
Below 240 points=F

Respondus Lockdown

You must download the respondus lock down browser in order to access the quizzes. All quizzes are protected by this browser. If you have problems downloading the browser, please contact Canvas support or CLEAR support immediately.

Module Quizzes (200 points total)

Each student will be required to take four (4) module quizzes in this course for a total of 200 points (each worth 50 points). Each quiz will consist of 25 multiple choice and true/false questions. Each quiz will cover all module note material, assigned material in the classroom text, and other assigned reading material. Each module quiz will be available for 3 days. However, once you start the quiz you will have only 30 minutes to take it. **Quizzes will open on Friday of each week and be due by Sunday, except for the final quiz. Exact due dates are listed in the course calendar below.**

Discussion Posts (200 points total)

Each student will be required to respond to 5 Canvas discussions throughout the course of the semester. Each Canvas discussion is worth 40 points, for a total of 200 points towards your final grade. Written portions of the Canvas discussions should be a minimum of 250 words. Students *must* reply to at least one other student's posts for full point potential (responding appropriately, of course). For each discussion, your original post will be worth 30 points and the reply will be 10 points. The discussion assignments will be posted on Canvas and available a few days before they are noted on the syllabus schedule. **Please note that your discussions are due by the Friday of each week. Exact due dates are listed in the course calendar below.**

Your discussions will be graded on depth of explanation, utilization of outside sources, specific efforts to back up your arguments with logical points and sources, grammar and spelling, and adhering to the assignment. A detailed rubric for the discussions is provided at the end of the syllabus.

To locate the discussion boards, click the Discussions tab to the left of the main screen. Select the appropriate Canvas Discussion assignment. Next click on the appropriate forum. To post a comment select "Create Thread." In order to receive full credit you must post an original response and respond to at least one other students' posts. **Note that you will NOT be able to see any other students' posts until you have first posted a thread yourself.**

MAKE UP POLICY

There are no make-up tests/quizzes/assignments in this class with the exception of authorized absences according to University policies prescribing authorized absences in certain situations. I reserve the right to consider extreme circumstances and modify this rule. Those in athletics, those who are absent for religious holidays, and/or those involved in other school supported activities that require being absent from class will be allowed make up if proper procedures are followed in requesting an excused absence. I must have written documentation in advance that you will be away from class for the absence to be excused (e.g., traveling for a basketball game). If you were critically ill in such a way that you could not complete any required assignment or exam, you must submit a doctor's note to me within calendar 3 days.

There is absolutely no make-up for assignments turned in late unless authorized as a result of university related absence or through prior consultation and approval by myself. Make-up assignments as a result of authorized absences must be turned in within 3 days of returning from the authorized absence. To be excused, any authorized absence must take place over the entire submission window. That is, if a student has an authorized absence for 1 day of a 3-day submission window for an exam or any other assignment, then they will not be excused and will not be able to take a make-up. I strongly recommend *not* waiting until the last day to complete an assessment in case this occurs.

Authorized Absences: Absences are authorized only in cases of participation in school sponsored activities and/or religious holidays. For an excused absence due to a school sponsored activity, students must be approved in advance by the department chair and academic dean. Within three days after the absence, students must obtain authorized absence cards from the Dean of Students for presentation to instructor. Students who wish to request an excused absence for religious holidays can do so and will be excused from class as long as they make a request within the required time frame set by the University (see the most recent undergraduate catalog). Notification must be in writing so that I may have it for my records. You must arrange to make up any work missed during the excused religious absence or school sponsored activity.

COVID-19 impact on attendance

While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a related issue regarding COVID-19. It is important that you communicate with me *prior to being absent* as to what may be preventing you from coming to class so I may make a decision about accommodating your request to be excused from class.

If you are experiencing cough, shortness of breath or difficulty breathing, fever, or any of the other possible symptoms of COVID-19 (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

COMMUNICATIONS

Correspondence for this course will take place primarily through the Email Section. This means that all emails sent through the course will go to your official UNT email. Therefore, it is your responsibility to read any messages you may receive. You must also make sure to check your official UNT email, or make sure you received official UNT emails to your preferred email address. You may also correspond with other classmates this way.

As the semester progresses, announcements will be posted to the course Canvas page. Please make sure to check this frequently for any change to the course or schedule.

If you have a question or comment about the course that is *not* grade-related, please email the course GA through the Email section of Canvas. Before contacting the GA with a question, make sure to review this syllabus and other informational material for the course. Most questions are answered by reviewing these sources. Response time to your email will generally be within 24 hours during normal business hours. If you do not receive a response within this time, it likely was not received. Email again please. If your question is grade-related, please email Dr. Zettler.

Important: It is your responsibility to utilize a computer system that works and is compatible with the UNT online system/Canvas. This is especially critical during examination times. I would recommend that you take your exams on the UNT campus if possible. If this is not possible, I would recommend you avoid waiting until the last minute to take your exam in case problems arise. **Do not take your exams on mobile devices such as smartphones or tablets.**

Student Participation, Preparation, and Behavior

A key distinguishing feature of online courses is that communication occurs solely via the written word. Because of this, the body language, voice tone, and instantaneous listener feedback of the traditional classroom are all absent. Be professional and courteous in your discussion posts and emails for this course. You might find it helpful to read your post out loud before you submit it: the “tone” is a very important part of electronic communication. When you read your message out loud, does it sound the way you would speak to another student in the classroom?

To be successful at learning and understanding the material in this class, it is essential that you read and complete the assigned material and engage in thoughtful online discussions. Your active participation, along with your willingness to engage in thoughtful discussions regarding research design will be taken into account at all times during the semester.

An online classroom, at least during times of online discussion, is a place to express ideas, opinions, and engage in thoughtful discussions. Students will respect the views and opinions of others at all times *or their status in the course will be examined*. In sum, simply be appropriate during online interactions. Each student brings unique insight and perspectives, and that can make for a very interesting and lively discussion forum, but just please be appropriate and respectful of others. **Please review the undergraduate catalog concerning conduct which adversely affects the university community.**

SYLLABUS CHANGE

I reserve the right and have the discretion to change this syllabus. While every effort will be made to follow this syllabus as closely as possible, it is sometimes the case that it must be modified. In the case that it needs to be adjusted, I will announce such adjustments to the class. I will make every effort to ensure that any changes to the syllabus benefit the class as a whole. It is the student’s responsibility to check announcements/email so that any and all changes are documented. Failure to obtain syllabus changes because of failure to check and read announcements/email does not constitute a defense against a missed Reading, test date, or other applicable changes.

STUDENT EVALUATION OF INSTRUCTION

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. This short survey will be made available at the end of the semester to provide you with an opportunity to evaluate how this course is taught.

SCHOLARLY EXPECTATIONS

All works submitted for credit must be original works created by the scholar uniquely for the class. It is considered inappropriate and unethical, particularly at the graduate level, to make duplicate submissions of a single work for credit in multiple classes, unless specifically requested by the instructor. Work submitted at the graduate level is expected to demonstrate higher-order thinking skills and be of significantly higher quality than work produced at the undergraduate level.

TECHNICAL REQUIREMENTS / ASSISTANCE

The following information has been provided to assist you in preparation for the technological aspect of the course.

UIT Help Desk: <http://www.unt.edu/helpdesk/index.htm>

Hardware and software necessary to use Canvas: <https://clear.unt.edu/>

Browser requirement: https://capitol.instructure.com/courses/497/pages/which-browsers-does-canvas-support?module_item_id=5113

Computer and Internet Literacy: http://clt.odu.edu/oso/index.php?src=pe_comp_lit

Word Processor

Minimum Technical Skills Needed:

Using Canvas, using email with attachments, and creating and submitting files in commonly used word processing program formats.

STUDENT TECHNICAL SUPPORT

The University of North Texas [UIT Student Helpdesk](#) provides student technical support in the use of Canvas and supported resources. The student help desk may be reached at:

Email: helpdesk@unt.edu

Phone: 940.565-2324

In Person: Sage Hall, Room 130

Our hours are:

- Monday-Thursday 8am-midnight
- Friday 8am-8pm
- Saturday 9am-5p
- Sunday 8am-midnight

ACCESS AND LOG IN INFORMATION

This course was developed and will be facilitated utilizing the University of North Texas' Learning Management System, Canvas. To get started with the course, please go to: <https://unt.instructure.com/>

You will need your EUID and password to log in to the course. If you do not know your EUID or have forgotten your password, please go to: <http://ams.unt.edu>.

FREQUENTLY ASKED QUESTIONS

Help! I can't get Canvas to work. What do I do?

Contact the UNT Helpdesk at (940) 565-2324. They will walk you through the process of checking your browser requirements and connection status.

Can I work ahead of the syllabus?

No. No student will be granted access to Readings early. You must follow the course schedule.

Do you know what my average is?

Your grades will be posted in the grade book. Please refer to the syllabus to determine how to calculate your average. In short, there are 535 total points in the class. To calculate your grade at any given time, divide the points you have earned by the points available at that time.

I didn't get your email.

Make sure you are checking the correct email address. All course emails will be sent to your official UNT address. It is your responsibility to check this.

COURSE POLICIES

Turnitin Notice

Students are required to submit written assignments for this class to Turnitin, a web-based plagiarism detection service. Before submitting your paper to Turnitin, please remove your title page and other personal information. Any paper that is not submitted to Turnitin prior to submission to the instructor

will not be accepted by the instructor and will not be graded. Finally, if a student is found to have plagiarized, they may receive a failing grade for the course and/or be referred to UNT Student Affairs.

Class Participation

Students are required to login regularly to the online class site. The instructor will use the tracking feature in Canvas to monitor student activity. Students are also required to participate in all class activities such as discussion board, chat or conference sessions and group projects.

Copyright Notice

Some or all of the materials on this course Web site may be protected by copyright. Federal copyright law prohibits the reproduction, distribution, public performance, or public display of copyrighted materials without the express and written permission of the copyright owner, unless fair use or another exemption under copyright law applies. Additional copyright information may be located at: <http://copyright.unt.edu>.

Policy on Server Unavailability or Other Technical Difficulties

The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and also contact the UNT Student Help Desk: helpdesk@unt.edu or 940.565.2324. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

RESOURCES

Links to Academic Support Services, such as Office of Disability Accommodation, Counseling and Testing Services, UNT Libraries, Online Tutoring, UNT Writing Lab and Math Tutor Lab can be located within Canvas on the “Academic Support” tab.

UNT Portal: <http://my.unt.edu>

UNT Canvas Student Resources: Technical Support: <http://www.unt.edu/helpdesk/>

UNT Library Information for Off-Campus Users:

<http://www.library.unt.edu/services/facilities-and-systems/campus-access>

UNT Computing and Information Technology Center:

<http://citc.unt.edu/services-solutions/students>

UNT Academic Resources for Students: <http://www.unt.edu/academics.htm>

Computer Labs: General access computer lab information (including locations and hours of operation) can be located at: <http://www.gacl.unt.edu/>

Student Academic Support Services

Links to all of these services can be found on the [Academic Support tab](#) within Canvas.

- **Academic Resource Center:** buy textbooks and supplies, access academic catalogs and programs, register for classes, and more.
- **Center for Student Rights and Responsibilities:** provides Code of Student Conduct along with other useful links.
- **Office of Disability Accommodation:** ODA exist to prevent discrimination on the basis of disability and to help students reach a higher level of independence.

- **Counseling and Testing Services:** CTS provides counseling services to the UNT community as well as testing services; such as admissions testing, computer-based testing, career testing and other tests.
- **UNT Libraries:** online library services
- **Online Tutoring:** chat in real time, mark up your paper using drawing tools and edit the text of your paper with the tutor's help.
- **The Learning Center Support Programs:** various program links provided to enhance the student experience.
- **Supplemental Instruction:** program for every student, not just for students that are struggling.
- **UNT Writing Lab:** offers free writing tutoring to all UNT students, undergraduate and graduate.
- **Math Tutor Lab:** located in GAB, room 440.
- **Succeed at UNT:** how to be a successful student information.

Being a Successful Online Student

-[What Makes a Successful Online Student?](#)

-[Self Evaluation for Potential Online Students](#)

UNT POLICIES

Student Conduct and Discipline: [Student Handbook](#).

Academic Honesty Policy

You are encouraged to become familiar with the University's Policy of Academic dishonesty found in the [Student Handbook](#). The content of the Handbook applies to this course. Specifically, students are expected to turn in original work. They should not submit work that was done by anyone else and pass it off as their own. If you are in doubt regarding the requirements, please consult with me before you complete any requirements of the course.

ADA Policy

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Office of Disability Accommodation website at <http://disability.unt.edu/>. You may also contact them by phone at [940.565.4323](tel:940.565.4323).

Voluntary Product Accessibility Template (VPAT) Canvas Release 9.1

The **Voluntary Product Accessibility Template**[®], or VPAT[®] documents Canvas 9.1's conformance with the accessibility standards under Section 508 of the Rehabilitation Act (29 U.S.C. '794 d), as amended by the Workforce Investment Act of 1998 (P.L. 105 - 220), August 7, 1998.

Important Notice for F-1 Students taking Distance Education Courses:

Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the Electronic Code of Federal Regulations website at <http://www.oea.gov/index.php/links/electronic-code-of-federal-regulations>. The specific portion concerning distance education courses is located at "Title 8 CFR 214.2 Paragraph (f) (6) (i) (G)" and can be found buried within this document: <http://www.gpo.gov/fdsys/pkg/CFR-2012-title8-vol1/xml/CFR-2012-title8-vol1-sec214-2.xml>

The paragraph reads:

(G) For F–1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F–1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course. If such an on-campus activity is required, it is the student's responsibility to do the following:

(1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose. Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

COURSE SCHEDULE

DATE: WEEK	TOPIC, READING ASSIGNMENTS, AND DUE DATES
6/1/20: 1	Topic: Crime, Criminal Justice, and Policy; Issues of Law Readings: <ul style="list-style-type: none">• Module 1: Chapters 1-2 Assignments: <ul style="list-style-type: none">• Introduction Discussion due by Friday, June 5th at 11:59 PM.• Discussion 1 due Friday, June 5th at 11:59 PM.• Quiz 1 (Chapters 1-2) opens Friday, June 5th and closes on Sunday, June 7th at 11:59 PM.
6/8/20: 2	Topic: Policing and Law Enforcement; The Court System

	<p>Readings:</p> <ul style="list-style-type: none"> • Module 2: Chapters 3-4 <p>Assignments:</p> <ul style="list-style-type: none"> • Discussion 2 due by Friday, June 12th at 11:59 PM. • Quiz 2 (Chapters 3-4) opens Friday, June 12th and closes on Sunday, June 14th at 11:59 PM.
6/15/20: 3	<p>Topic: Institutional Corrections; Community Corrections</p> <p>Readings:</p> <ul style="list-style-type: none"> • Module 3: Chapters 5-6 <p>Assignments:</p> <ul style="list-style-type: none"> • Discussion 3 due by Friday, June 19th at 11:59 PM. • Quiz 3 (Chapters 5-6) opens Friday, June 19th and closes on Sunday, June 21st at 11:59 PM.
6/22/20: 4	<p>Topic: The Juvenile Justice System</p> <p>Readings:</p> <ul style="list-style-type: none"> • Module 4: Chapter 7 <p>Assignments:</p> <ul style="list-style-type: none"> • Discussion 4 due by Friday, June 26th at 11:59 PM.
6/29/20: 5	<p>Topic: Conclusion</p> <p>Readings:</p> <ul style="list-style-type: none"> • Module 5: Chapter 8 <p>Assignments:</p> <ul style="list-style-type: none"> • Discussion 5 due Friday, July 3rd at 11:59 PM. • Quiz 4 (Chapters 7-8) opens Monday, June 29th and closes on Friday, July 3rd at 11:59 PM.

Discussion Rubric

Criteria	Unsatisfactory-Beginning	Developing	Accomplished	Exemplary	Total
Ideas, Arguments, & Analysis	4 points	6 points	8 points	10 points	/10
	Ideas expressed lack an understanding of the discussion topic. Comments are irrelevant, off-topic, and/or confusing to follow. Viewpoint, if given, is not supported with evidence or examples.	Ideas expressed in discussion posts show a minimal understanding of the discussion topic. Comments are general in nature and/or occasionally may not be relevant. Rehashes or summarizes ideas with limited analysis, original thought, and/or supported viewpoints.	Ideas expressed in discussion posts are mostly substantive and relevant to topic; some original thought. Demonstrates logical thinking, reasoning, and/or analysis for most part. Viewpoint is supported with evidence and/or examples.	Ideas expressed in discussion posts include original thought, substantial depth, and are relevant to topic. Viewpoint shows strong logical thinking, reasoning, and analysis with evidence and examples. Construction of new meaning and insights are evident.	
Connection to Course Materials	4 points	6 points	8 points	10 points	/10
	No connections are made to readings or other course materials (lectures, media, resources, etc.), and/or if made, are not clearly stated and are largely personal opinions.	Minimal direct connections are made to readings and/or other course materials (lectures, media, resources, etc.). Connections are largely inferred and somewhat unclear at times.	Some direct connections are made to readings and/or other course materials (lectures, media, resources, etc.) and are clearly stated for the most part.	Strong, direct connections are made to readings and/or other course materials (lectures, media, resources, etc.) and are clearly stated.	
Contribution to Learning Community	4 points	6 points	8 points	10 points	/10
	Negligible contribution to the learning community. Rarely engages with students and generally ignores others' posts and/or has a negative effect through misrepresenting content in other posts, inappropriate comments made, and/or attempts to dominate the discussion.	Somewhat contributes to the learning community but the focus is generally on own posts. Occasionally interacts with others' postings but little attempt to involve other students in the discussion. Short statements such as "I agree with...".	Contributes to the learning community. Often attempts to direct group discussion to present relevant viewpoints and meaningful reflection by others. Interacts respectfully with students.	Effectively contributes to the learning community. Frequently initiates dialogue and motivates group discussion by providing feedback to students' postings, asking follow-up questions, and through thoughtful, reflective comments. Respectfully encourages a variety of viewpoints and invites contributions from others.	

Discussion Board Rubric (continued)

Criteria	Unsatisfactory-Beginning	Developing	Accomplished	Exemplary	Total
Writing Quality	4 points Posts show a below average/poor writing style that lacks standard English, and/or is difficult for readers to follow. Contains frequent errors in grammar, punctuation, usage, and spelling.	6 points Posts show an average and/or casual writing style using standard English that is generally clear but contains some errors in grammar, punctuation, usage, and spelling.	8 points Discussion posts show above average writing style that is clear using standard English with minor errors in grammar, punctuation, usage, and/or spelling.	10 points Discussion posts are well written and clearly articulated using standard English, characterized by elements of a strong writing style with correct grammar, punctuation, usage, and spelling.	/10
	Required Response	Deduct 10 points Required response post is missing/inadequate.	Deduct 3 points All required postings completed; however there was not adequate time for others to read and respond to some postings prior to deadline.	No points deducted All required postings by deadline; allowing adequate time for to read and respond to postings prior to deadline.	
TOTAL POINTS (sum of 5 Criteria)					/40